

Little Falls Hospital has a long and proud history dating back to 1893. As an employee, you play an important role in helping us meet our mission, purpose, and meeting community needs through the delivery of quality healthcare services.

Our values are:

- ◆ Honesty/Integrity
- ◆ Quality of Service
- ◆ Teamwork and Pride
- ◆ Community



**Surgical and Specialty Services at
Little Falls Hospital**

EXPANDED SERVICES

- ◆ Ambulatory (Same Day) Surgery
- ◆ Ear, Nose, Throat, Surgery
- ◆ General Surgery
- ◆ GYN Surgery
- ◆ Ophthalmologic Surgery
- ◆ Orthopedic Surgery
- ◆ Podiatric
- ◆ Thoracic

To learn more, call 315-823-1000 or visit us online at www.lfhny.org



**LITTLE FALLS
HOSPITAL**

Affiliated with Bassett Healthcare

Employment Benefits

140 Burwell Street
Little Falls, NY 13365

Telephone: (315) 823-5284

Fax: (315) 823-5371

Great care. At home in our community.

Little Falls Hospital Employee Benefit Summary

Little Falls Hospital provides a comprehensive benefit program for full and part-time employees. These benefits are summarized below. For further details, please refer to brochures provided upon hire, the Employee Handbook or direct your questions to the Human Resources Department at extension 5284.

GROUP HEALTH INSURANCE:

Employees may choose from Excellus PPO or Excellus Bassett Plus HMO.

GROUP DENTAL INSURANCE:

Provides coverage for reasonable and customary charges for dental services according to benefit schedule.

GROUP LIFE INSURANCE:

A life insurance policy is provided in the amount of one times annual salary.

PAID TIME OFF:

Paid Time Off consists of two separate accounts: Paid Time Off (PTO) and Extended Sick Leave Bank (ESLB). Hours are earned in these accounts from the first day of employment. Hours earned are based on job classification, length of service, and number of hours worked.

Paid Time Off can be accessed after three

months of employment, and may be used for such purposes as vacation, holidays, personal days, birthday, or brief illnesses.

Hours in the Extended Sick Leave Bank can be accessed after completion of the probationary period, and may be used when you are out of work for more than two consecutive days due to illness or injury.

PENSION PLAN:

The hospital contributes a defined percentage of pay (based on age and service) to a Defined Contribution Plan (403b). An employee becomes eligible for an employer contribution once he/she reaches the minimum requirement of 1,000 paid hours in a calendar year. This plan will also accept employee contributions. All employees complete an enrollment application and choose from a wide range of investment options.

DEATH IN FAMILY:

Up to three days leave with pay in the event of the death of an immediate relative.

TUITION ASSISTANCE:

100% tuition reimbursement for approved courses to a maximum of \$2,000 Full-time (\$1,000 Part-time) in any calendar year.

EMPLOYEE ASSISTANCE PROGRAM:

Provides short-term counseling and referral to help employees deal with a wide range of personal and family problems.

COURTESIES EXTENDED REGARDING HOSPITAL SERVICES:

Pharmacy will fill prescriptions for employees, their spouses and dependent children at reduced rates on a cash and carry basis.

5% discount on outstanding charges due from employees on hospital bills.

Private room accommodations, when possible, at no additional charge over the semi-private rate.

FAMILY MEMBERSHIP AT LITTLE FALLS & MOHAWK YMCA's

TRAVEL ACCIDENT INSURANCE:

Accidental death coverage for business related travel.

SUPPLEMENTAL LIFE INSURANCE:

Employee may purchase whole life insurance coverage for themselves and for any family members

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